



Quick Room by Room Morning Cleaning Schedule

(to take no more than 5 minutes per room)

Bathrooms	Bedrooms	Kitchen	Lounge
Clean the sink with a quick spray and a wipe around with a cloth.	Make the bed and spray with a deodoriser.	Wipe down surfaces with a multipurpose spray.	Plump sofa cushions and spray a fabric freshener.
Wipe the toilet seat & the rim and add toilet cleaner or bleach.	Tidy up any clothes that haven't been put away.	Wipe any floor spillages & the top of the bin with the same cloth.	Tidy up coffee tables.
Polish the mirrors.	Straighten the dressing table.	Clean the sink and buff dry, so it looks nice and shiny.	Quick vacuum.
Squeegee the shower door & tiles.	Plump cushions on the bed and bedroom chairs.	Pop used tea towels & cloths in the washing machine.	Quick polish.
Shake bath mats out.	Put TV remote controls in the drawer.		
Leave the window open to air.	Pull open the curtains & blinds.		
	Leave the window slightly open to air.		

